



Harrington Park Board of Health

Minutes of Meeting

November 2, 2020

Meeting Called to Order at 7:32 pm

President's Announcement:

In compliance with Chapter 231, the Public Contract Law of 1975, adequate notice of this meeting was made. It is being conducted under the provisions of the Sunshine Act and has been properly noticed as being conducted via Zoom conference. This employment of electronic means of communication to conduct business is guided by the Division of Local Government Services, Local Operational Guidance Covid 19, dated April 16, 2020.

Roll Call: Dr. Howard Lipton

Mr. Scott Weiner

Mr. Robert Carbognin

Mr. John Szweda

Mr. Reynaldo Pella

Mrs. Mary Oh Goldstein

Dr. Chester Lee

Also present:

Councilman Brockman~excused

Louis Apa, Sanitarian,

Annie Mongelia, Secretary,

Gail Poling, Town Nurse, report sent to and read aloud by Secretary

Motion to Adopt Minutes from September 14, 2020 Board of Health Meeting:

Motion to adopt the Minutes for September 14, 2020 made by Scott Weiner, seconded by Robert Carbognin, with all members present in favor to adopt.

Vouchers:

- Secretary's voucher emailed to Lou Apa for approval during Covid19.
- Gail Poling's voucher submitted to Lou Apa for approval and processing

Correspondence:

Hepatitis B Virus Vaccine Consent Form Appendix C - 1:

Mr. Jeffrey Ponds, and Mr. David Hall filled out Appendix C-1, whereby they consented to receive the series of Hep B vaccines. Any cost associated with Hep B vaccination would be under the VAC budget. The CFO will inquire about reimbursement from Howard Cohen. Ponds and Hall were advised to seek inoculation at Park Medical.

Thank you M&C:

We asked Councilman Brockman to thank Mayor&Council for the installation of plexiglass panels onto the Health Desk.

Thank you to Scott Weiner and Bruce Marshal for volunteering to assist with the annual flu vaccination clinic, and to the HP VAC for lending and setting up their tent which enabled the flu clinic to take place outdoors on the Borough Hall parking lot.

Thank you to the HPPD for your presence, we had a record number of flu vaccine recipients this year.

Reports:

Gail Poling, Town Nurse

For the period October through November 2020, there were:

- Four referrals made to agencies: Comfort Care, food pantry, and rides to medical appointments.
- Information was provided to families inquiring about their children returning to colleges and out of state schools.
- Participated in the flu vaccination program at borough hall.
- No contact or home visits during this time frame.
- Kept up to date with Harrington Park School (Dr. Fried) via Swift Reach.

Louis Apa, Sanitarian

- Annual HP Rabies Vaccination Clinic is scheduled for November 14, 2020 from 9am until 10am at the HP DPW Garage. We will practice social distancing and use mobile devices for check in.
- The flu program was very successful this year. We should invite CVS for 2021.
- A new beauty salon will occupy the former HP meat market on LaRoche Avenue.
- A resident of 60 Brookside Village complained about fumes.
- A chicken license issued for 36 Greenway.
- An animal to animal bite at Lee Avenue. Police issued two tickets.
- Paul Shackford invited BOH to a Zoom meeting. Referred to BCDOH for expertise.

Old Business:

2020 Flu Clinic:

92 adults were vaccinated with flu vaccines administered by CVS Pharmacy, Closter, during the annual HP Flu Vaccination Clinic on October 7, 2020 from 9:30am until noon. CVS brought an adequate supply of Senior Dose, Fluad for recipients between the age of 50 yrs to 65 yrs old, and Quadrivalent. Recipients were thrilled to receive the Senior Dose, claiming they could not obtain it at their doctors office.

New Business:

1) COVID-19 Screening Form for Visitors/ Contact Tracing Form

Name _____ Mobile # _____ - _____ - _____ Date _____

Wearing a Face Mask and Staying 6 feet apart are required when in Borough Hall

Please reschedule your appointment if you have:

- Tested positive for COVID-19 within 20 days;
- Had close contact* with anyone with confirmed or suspected COVID-19 within 14 days; (*No face mask, within 6 feet, for more than 10 minutes)
- Have traveled from any state on the Travel Advisory List** within 14 days; (** area of high community transmission)
- If you currently have any COVID-19 symptoms.

Any of the symptoms below could indicate a COVID-19 infection and you may be a risk for spreading illness to others. Please note that this list does not include all possible symptoms. People with COVID-19 may experience any, all, or none of these symptoms.

If you have TWO or MORE symptoms listed in Column A, or ONE or More symptoms listed in Column B, please leave the building and contact your health care provider:

Column A

- ☐ Fever 100.4 + degrees (measured or subjective)
- ☐ Chills
- ☐ Rigors (shivers)
- ☐ Myalgia (muscle aches)
- ☐ Headache
- ☐ Sore Throat
- ☐ Nausea or Vomiting
- ☐ Diarrhea
- ☐ Fatigue
- ☐ Congestion or Runny Nose

Column B

- ☐ Cough
- ☐ Shortness of Breath
- ☐ Difficulty Breathing
- ☐ New Loss of Smell
- ☐ New Loss of Taste

Anyone sick (e.g. fever, vomiting, diarrhea) should not enter Borough Hall.

2) * HP Board of Health Guidance to HP Mayor & Council: Return to Work Policy for Personnel Exposed to COVID-19:**

On October 7, 2020 the New Jersey Communicable Disease System of the New Jersey Dept. of Health (CDS NJDOH) published Why You Can't Test Out of COVID-19 Quarantine, which states:

***** When possibly exposed to COVID-19, Quarantine at home for 14 days. Even if tested negative. After 14 days with no symptoms, the quarantine is over.**

Other CDS Guidance issued:

On October 16, 2020 the CDS at NJDOH published:

- A. If sick and test positive for COVID-19, Stay home for 10 days and at least 24 hrs with no fever and you feel better.
- B. If sick and test negative for COVID-19, Stay home for 24 hours or until symptoms go away and you feel better.
- C. If not sick and test positive for COVID-19, Stay home for 10 days after getting tested.
- D. If not sick but had close contact with a COVID-19 case, or have traveled to an area with high levels of COVID-19, Stay home for 14 days.
- E. If not sick but live with someone who has COVID-19, Stay home and away from the sick person for 14 days. If you are caring for someone with COVID-19, or if the sick person cannot be separated from others at home, stay home while the sick person is home (at least 10 days) plus 14 more days.

3) On August 10, 2020 Return To Work Criteria for Healthcare Workers:

A. Symptom Base Strategy for When to Return to Work:

If employee is severe to critically ill work exclusion at least 10 days and up to 20 days after symptom onset. Or at least 24 hours have passed since last fever without usage of medication.

B. Test Based Strategy for When to Return to Work:

If Symptomatic:

- There is no longer fever,
- There is improved breathing,
- There are two negative COVID-19 test done greater than, or at, least 24 hours apart.

If No Symptoms:

Results are negative from at least two consecutive respiratory specimens collected at least 24 hours apart.

Board Discussion on CDS NJDOH issued guidelines:

- A) What should we suggest to M&C? 14 day quarantine for exposed employees.
- B) Is there a way to simplify or streamline the various scenarios? See the Flowchart for Management of HCW With Exposure to a Person With COVID-19 issued by NJDOH.
- C) Additional suggestion for software to be installed on all employees personal pc to enable work from home while quarantine.

4) **Thermo Scan Kiosk**

The Borough installed a LD-AI-Temp-Device-FM-Kiosk at the entrance foyer of Borough Hall on October 23, 2020. The kiosk issues a verbal message to indicate no fever detected. Plans are to set up a small table with the COVID-19 Screening Form for Visitors/ Contact Tracing Form by the kiosk, along with hand sanitizer and signage to wear a face mask when within borough hall.

The Board inquired if the Kiosk is:

- Hard wired,
- Tested periodically,
- Certified yearly

This is allowed due COVID - 19 and according to the following:

Www.eeoc.gov/laws/guidance/pandemic-preparedness-workplace and americans disabilities act. Section III~ ADA - Compliant Employer Practices For Pandemic Preparedness: B. During An Influenza Pandemic:

The CDC states employees who become ill with symptoms of influenza like illness at work during a pandemic should leave the workplace. Applying this principle to current CDC guidance on COVID-19, this means an employer can send home an employee with COVID-19 or symptoms associated with it.

Employers may ask employees who report feeling ill at work, or who call in sick, questions about their symptoms to determine if they have or may have COVID-19.

Because the CDC and state/local health authorities have acknowledged community spread of COVID-19 and issued attendant precautions as of March 2020, employers may measure employees' body temperature. As with all medical information,.. subject to ADA confidentiality requirements.

Employers may follow the advice of the CDC and state/local public health authorities regarding information needed to permit an employees return to the workplace after visiting a specific location.

5) **Board of Health 2021 Budget:**

a) Request for an increase in the number of hours for the Secretary and Town Nurse.

b) The Hillsdale Board of Health operates our Child Healthcare Conference. They raised their annual fee to \$250, up from \$125 in 2020. Per child visits remain at \$35.

Discussion and Board Vote on Budget for 2021

Proposed 2021 Budget Board of Health						Finalized Approved 2020
	PROPOSED BOH BUDGET 2021	COMMENT	CALCULATION	NEW COMMENT	2021 Hrly Rate	2020 Hrly Rate
SALARIES:						
SANITARIAN	\$ 13,728.54	2020 BOH approved salary, plus 2%	\$13,459.35*1.02			
SECRETARY	\$ 12,419.32	2011 M&C Resolution for 520 hrs, 2020 BOH approved rate, plus 2%	780*(15.61*1.02)	Request 15 hrs per wk	\$ 15.92	15.61
NURSE	\$ 4,297.50	150 hours plus 2%	150*(28.09*1.02)	Request 15 hrs per wk	\$ 28.65	
2021 Expected Board of Health Budgetary Expenses						
Excluding Salaries:						
LEGAL NOTICE & PC TECH SUPPORT	\$ 400.00	Legal Ads for Public Notice, Health PC tech support & maintenance				
RODENT CONTROL	\$ 750.00	Contractual 4x a Year, Plus Emergency Calls at Highland Fields	(\$125*4)+250			
OFFICE SUPPLIES	\$ 200.00	BOH Printer Cartridges				
LOCAL HEALTH OFFICER:BCDOH	\$ 7,087.61	1 Yr Contract Extension w/Bergen County Dept of Health (low population rate <5000 residents)				
FLU & RABIES CLINIC	\$ 350.00	Adult Flu Clinic (\$50) & Rabies Clinic (\$300)				
PRINTED FORMS	\$ 300.00	Gold Foil Food License, Stationary				
HEALTH EDUCATION PROGRAMS	\$ 200.00	BBP Recertification Class				
CONTINING EDUCATION	\$ 400.00	Sanitarian CPE				
CHILD HEALTH CONFERENCE	\$ 500.00	Hillsdale BOH Annual Fee & Child Well Visits & Immunity Vaccinations	\$250 annual fee + \$35 per visit			
HEPATITIS B VACCINATION	\$ -	Moved to First Responders' Budget				
	\$ 10,187.61	2021 BOARD OF HEALTH BUDGET EXCLUDING SALARIES				
		Same as 2020 with individual amounts adjusted for subsequent year expectations.				

Roll Call Vote on 2021 Budget for HP Board of Health: APPROVED

Dr. Howard Lipton - Yes

Mr. Scott Weiner - Yes

Mrs. Mary Oh Goldstein - Yes

Mr. John Szweda - Yes

Mr. Robert Carbognin - Yes

Mr. Reynaldo Pella - Yes

Dr. Chester Lee - Yes

All Board members in favor to adopt : Proposed Board of Health budget for 2021 will be forwarded to the HP CFO.

Discussion on the number of meetings to host in 2021:

All board members in favor of having five meetings in 2021, plus 1 during the summer, date TBD, if necessary due to an emergency.

Dates for 2021 Board of Health Meetings:

January 11, March 1, June 7, September 13, November 1, at 7:30pm

We will continue to have our public meetings via Zoom until further notice from the governing body.

Board Members Renewal to the Board of Health: 3 year term (Jan2021-Dec2023)

Dr. Howard Lipton
Dr. Chester Lee

Thank You to Mr. Scott Weiner For His Many Years of Service to the Borough of Harrington Park

You have applied your broad based knowledge to guide our Board, for many years serving as Vice President. We wish you all the best!

Public Session: Open to the Public for comments:

No public attended.

Closed Session

Motion to Adjourn made by Robert Carbognin at 8:47pm, seconded by Scott Weiner, with all members present in favor of adjournment.

The next scheduled meeting of the Board of Health, Borough of Harrington Park, will be on Monday, January 11, 2021, at 7:30pm held via Zoom. The meeting will be announced to the public via the borough website, signage on the front door, and via the Bergen Record.